

**Subject:** RE: Boxes in the Conference Room  
**From:** "Michael Filson" <@>  
**Date:** 12/16/2016 10:40 AM  
**To:** amendonca@ccala.org

My little elves have taken care of this. J

**Mike Filson**  
Community Relations Manager

 <https://www.downtov>

**Downtown Center Business Improvement District**  
626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017  
Call: 213-416-7524 | Fax: 213-624-0858  
Web: [DowntownLA.com](http://DowntownLA.com)



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**From:** Amy Mendonca  
**Sent:** Friday, December 16, 2016 10:15 AM  
**To:** Michael Filson  
**Subject:** Boxes in the Conference Room

Hi Mike,

I'm sorry but I'm going to have to ask you to move your boxes out of the conference room today. There is a meeting in there on Monday, and I'll need to set up soon. I can help you move them if you'd like. I bet Herman would even let us borrow his cart.

Talk soon,

Amy

 cid:image00

**Amy Mendonca**

Office Assistant

626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017

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